

RENTING NUNEMAKER AUDITORIUM

Thank you for your support. Space rental fees help maintain our facilities for the use of Loyola students and the greater New Orleans community.

HOW TO REQUEST SPACE

Space requests are made online at : <http://cmfa.loyno.edu/rentals>.

FEES*

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|-------------------------|---|
| For-Profit Organization | \$150/Hour (4-hour minimum) plus Security, Tech, & Cleaning** |
| Non-Profit Organization | \$75/Hour (4-hour minimum) plus Security, Tech, & Cleaning ** |
| Loyola Organization | \$150/Event/Day plus Security, Tech, & Cleaning ** |
| Tech fees | \$25/Hour/Person (2-hour minimum) |
| Security | \$45/Hour/Officer (3-hour minimum) |
| Cleaning | \$25/Hour (4-hour minimum) |

* Reduced fees may be available for projects that partner with the College of Music + Fine Arts. Partnerships are approved by the Dean.

** Additional fees may apply depending on the needs of the event. Other fee-based services include: parking passes, recordings, dance floors, choral risers and piano tuning.

RENTAL POLICIES

- A signed contract and payment are required to reserve event space.
- Space reserved more than 30 days in advance require 50% deposit at time of reservation. Remaining amount must be paid two weeks before event.
- Space reserved under 30 days require full payment at time of reservation.
- No space reservations can be made less than two weeks from event date.
- Events canceled under 30 days prior to event forfeit the deposit.
- Failure to provide certificate of insurance, reservation agreement, and remainder of payment two weeks before event will result in cancellation of event and forfeit the deposit.

CONTACT

Priscilla Dardar
Facilities and Contracts Coordinator
(504) 865-3037
pntaggar@loyno.edu